

Red Money Sdn Bhd
(Awards Dinner on 15 February 2012)

PLEASE SEND THIS FORM BY FAX OR MAIL DIRECTLY TO THE HOTEL BEFORE 30 January 2012
HOTEL RESERVATION CONFIRMATION

Registrant's Name _____
 Surname _____ First Name _____

Company _____

Business Address _____
 Street address or PO Box No _____

_____ City/ State/Country _____ Email _____

Tel No _____ Fax No _____

Arrival Date _____ Flight No/Arrival Time _____

Departure Date _____ Flight No/Dept Time _____

No of Room (s) _____ No of Guest (s) _____

Room Type/ Rate Daily	Room Category	Single Room Rates	Double Room Rates
<i>Room Rates</i> (Per room per night exclusive of breakfast. Breakfast is chargeable at additional RM60.00++ per person per day)	Executive Room	RM 455.00++ ()	RM 485.00++ ()
Special Request (Subject to availability)	King size bed ()	Twin Bed ()	Non-Smoking ()

Billing Instruction I hereby authorized Shangri-La Hotel, Kuala Lumpur to Charge _____
 to my credit card details as follows

Credit card type VISA () MASTER () DINERS ()
 JCB () AMEX ()
 For AMEX please provide the I/D No: _____

Credit Card No _____ Expiry Date _____

Airport Pick-Up: ___ Yes ___ No RM 320nett per car per way (from airport to hotel)
 ___ Yes ___ No RM 320nett per car per way (from hotel to airport)

Note: A surcharge of 50% will be levied for transfers between 11.00pm to 7.00am and the rate of transfer is subject to change.

Terms & Conditions

- Room rates are subject to 10% service charge and 6% government tax.
- A special room rate has been arranged for all guests; in order to receive this rate, please do not make your reservation through a travel agent. All room reservation must be made through the Events Management Department and are subject to availability.
- In the Event of No-Show and last minute cancellation less than 14 days prior to arrival, late cancellation charges equivalent to full length of stay including the applicable tax and service charges will be imposed.
- Please be informed that the official check-in time is 1400hrs and check out time is 1200hrs
- A full-day surcharge will be applicable for a guaranteed check-in before 1400hrs
- Late check out will be on request basis and subject to availability. A half day room charge is applicable for late check out until 1800hrs. Room occupied beyond 1800hrs of the day of departure will be charge a full night rate.
- Early departure will be charged for the duration as originally reserved.
- Any flight changes must be advised at least 24 hours prior to arrival.

FAX / EMAIL HOTEL RESERVATION FORM TO
EVENTS MANAGEMENT DEPARTMENT
EMAIL: erica.yap@shangri-la.com
TEL : 60 3 2074 3584

SHANGRI-LA HOTEL (KL) SDN. BHD. (9159-V)